



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution	
	M.P.E.SOCIETY'S SHREE DHARMASTHALA MANJUNATHESHWAR COLLEGE OF ARTS, SCIENCE AND COMMERCE, HONAVAR (UTTARA KANNADA)
• Name of the Head of the institution	Shri Sanjeev N Naik
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	08387220293
• Mobile no	9242280591
• Registered e-mail	princesdmchnr@yahoo.co.in
• Alternate e-mail	princesdmchnr@gmail.com
• Address	Prabhat Nagar
• City/Town	Honavar
• State/UT	Karnataka
• Pin Code	581334
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Semi-Urban

• Financial Status	Grants-in aid				
• Name of the Affiliating University	Karnatak University, Dharwad				
• Name of the IQAC Coordinator	Dr. Suresh S				
• Phone No.	08387220293				
• Alternate phone No.	08387220293				
• Mobile	9448729281				
• IQAC e-mail address	iqacsdmc@gmail.com				
• Alternate Email address	princesdmchnr@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://sdmchonavar.org/wp-content/uploads/2024/02/Final-AQAR-2021-22-After-Submission-1.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://sdmchonavar.org/wp-content/uploads/2023/12/Calendar-and-timetable-22-23-final.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 4	A+	3.47	2023	14/02/2023	13/02/2028
6.Date of Establishment of IQAC			01/01/2005		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of			View File		

IQAC		
9.No. of IQAC meetings held during the year	1	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>1. The 42 Computers provided by the UL India Pvt.Ltd. have been installed at UGRC 2. To renovate the AV hall 3. To renovate the open-air theatre 4. To install new software at the library 5. To provide with generator facility at the students' consumer cooperative society</p>		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
To organize international seminar	The Department of commerce in association with the Commerce Alumni has organized a two-day international conference	
To conduct training programs to enhance skill among the students	A training program has been organized in association with Deshpande Skill Foundation	
To renovate the AV hall and the open air theatre	The AV hall and the Open air theatre have been renovated	
To establish the computer centre	The computer center with 42 computers has been established	

13. Whether the AQAR was placed before statutory body?	Yes
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- Name of the statutory body

Name	Date of meeting(s)
M.P.E.Society's Executive Committee	04/12/2023

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	06/01/2023

15. Multidisciplinary / interdisciplinary

The National Educational Policy (NEP) has brought with it optimistic and constructive changes in the educational model that support a broader, multidisciplinary, holistic, and skill-based curriculum adequate to meet the vocational needs of a learner. The college has implemented the NEP 2020 with effect from 2021-2022. The policy has been adopted as per NEP Regulations 2021, framed by the Karnataka state government. The general structures of academic programmes and courses proposed by the state and affiliated universities are adopted with credit allocations. Under the NEP programme, students have more flexibility to take admission in any inter-disciplinary course to study their degree courses. The college offers a multidisciplinary curriculum that includes discipline-specific core courses, discipline-specific electives, open electives, ability enhancement courses, skill enhancement courses, value-based courses, yoga, health and wellness, sports, physical fitness, co-curricular and extra-curricular courses (NSS, NCC Rover, and Ranger). Our institution provided seven DSCC for the B.Sc. programme, three DSCC for the B.Com. programme, and eight DSCC for the B.A. Fifteen OEC subjects have been introduced. Because of the flexibility in the curriculum, science students can opt for subjects like music, economics, and geography as open electives. The college has adopted a two-major system for sciences and humanities and three major subjects for B.Com. BBA, and BCA courses as per state and university regulations for 2021. Along with core courses, the students are offered value-added courses. The collaborative activities undertaken in the institution have the scope to widen the perspectives of the students and make them capable of accustoming

them to the different zones of learning. The undergraduate research centre of the college enables students to hold and conduct multidisciplinary research activities on campus and trigger their interest and potential in basic science subjects. SEC shall be chosen from a pool of courses designed to provide value-based and skill-based knowledge and should contain lab, hands-on training, and field work.

16.Academic bank of credits (ABC):

The Academic Bank of Credit is a digital storehouse that supports and encourages student mobility across higher education institutions. ABC will allow students in undergraduate and postgraduate degree courses to exit and enter within a stipulated period. "Academic Bank of Credits" shall deposit credits awarded by registered higher education institutions for courses pursued therein in the academic bank account of the student, and the validity of such credits shall be as per norms and guidelines issued by the Commission, affiliated universities, and the Higher Education Council of Karnataka from time to time." Because of the implementation of NEP in the academic year (2021-22), our affiliated university has not yet imposed ABC in affiliated institutions. The ABC Regulations intend to give impetus to blended learning mode, allowing students to earn credits from various HEIs registered under this scheme and through the SWAYAM, IGNOU, and KSOU online repository of courses. The student can earn up to 50 percent credits from outside the college where she or he is enrolled for the degree programme. Courses undergone by the students through the online modes through the National Scheme, like SWAYAM, NPTEL, IGNOU, KSOU, etc., or of any specified university, shall also be considered for credit transfer and credit accumulation. Our university is making progress towards introducing ABC. Our institution has yet to register for ABC.

17.Skill development:

Skill development schemes occupy prime concern during the yearly curriculum revision process. The present society is predominantly based on skills. In our college, students are trained to become familiar with relevant skills, which will help them unveil their creative potential. Furthermore, college takes all the necessary steps to provide versatile knowledge to keep them updated and combat the challenges of life. Thus, college assures the holistic development of students. Our college introduced 16 activity-based learning courses; a student shall opt for any two of the activities offered in the college in each of the first to fourth semesters of the undergraduate programmes. The activity carries two credits each

semester and will be internally assessed for 50 marks by the staff, like the NCC officer, NSS officer, physical education teacher, librarian, or teacher shouldering the responsibility of activities. The institution provides capacity-building programmes and skill inculcation training programmes to all students under the guidance of the placement cell, ED cell, and carrier guidance cell. A training programme has been organised in association with the Dehspande Skill Foundation. Students in the first and third semesters studied skill courses from the National Skill Qualification Framework (NSQF). Skill-based activities shall be evaluated for 50 marks as per the procedure evolved by the university from time to time.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Traditional Indian knowledge and practices, such as teaching and promoting Indian culture in the curriculum in various teaching modes. Teaching in Indian languages connects the knowledge and culture of India directly. The college offers students the choice to learn Indian languages like Hindi and Kannada. A cultural committee is established to promote cultural activities like Yakshagana, folk, theatre, etc. The institution encourages the commemoration of all the national days of importance with the students on the frontlines. This ensures that the students understand the prominence of the event and absorb the essence of the nation through these activities. The units of NSS and NCC functioning actively in the college ensure that all the students are given awareness and the opportunity to practice their social and national commitment as the young generation of the country. The Kannada and Hindi associations organised various special lecture programs. A special lecture programme on historical places in Uttara Kannada district was organised by the Heritage Club of our college. To preserve Indian culture, various activities such as traditional days, mehendi, rangoli, dance singing, and celebration of various festivals inculcate Indian culture through the participation of students in youth festivals. The various cultural events are conducted to promote Indian and regional culture and traditions. Teachers are encouraged to write scientific write-ups in the regional languages.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The focus of NEP is on skill-based learning. The outcome-based education approach is one pedagogical model adopted by the institution in delivering quality-enhanced curriculum to our learners. The curriculum designed with each course demarcated with specific course outcomes (CO), programmeme outcomes (PO), program-

specific outcomes (PSO) b (PSO) becomes accountable not just to the educational needs of the learners but also satisfies the requirements of the employment sector by delivering skilled and educated professionals. The institution encourages the students to imbibe practical wisdom. Our institution is affiliated with Karnatak University, Dharwad. The responsibility of designing the curriculum and framing the syllabus for all UGs and programmes rests with the affiliated University. Teachers of our college from different subjects are members of BOE and BOS of the university. They provide need-based inputs and inclusions in the syllabus by giving their proposals and advice. Programme Outcomes (PO's) refer to expertise developed after completion of the program. The framework of the POs, PSOs, and COs designed by the faculty members of our institution is discussed in the departmental meeting. Students are encouraged to participate in competitions, festivals, science fairs, field studies, and research activities to get experiential learning so as to attain POs, COs, and PSOs. Direct and indirect measures are exercised to evaluate the attainment of POs, COs and PSOs by the college. The direct measures consist of internal assessment (IA) and semester-end examinations. Indirect measures include feedback from students and placement records.

20.Distance education/online education:

The institution is able to maintain the quality of the teaching and learning process. There are orientation programmes, and parent meetings were conducted on campus during the initiation of the academic year. Teachers are using ICT for delivering lectures, and classrooms are equipped with them. Teachers use online platforms such as Google Meet, Microsoft Teams, and Zoom for delivering online lectures. NEP emphasised distance education and online education in terms of their accessibility beyond class rooms. Infrastructure facilities at the institution are conducive to supporting online education. Faculty members attended FDP's to strengthen the hold on online teaching and have also created academic materials such as videos, PPTs, and e-content. Notes, question banks, solved problems, and key answers were shared with the students through What's App groups. Students have free access to e-content (study materials) through the library website. Distance education has not been initiated for the UG/PG courses offered by the affiliated university.

Extended Profile

1.Programme

1.1

7

Number of courses offered by the institution across all programs during the year		
File Description	Documents	
Data Template	View File	
2.Student		
2.1 Number of students during the year		994
File Description	Documents	
Institutional Data in Prescribed Format	View File	
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		1513
File Description	Documents	
Data Template	View File	
2.3 Number of outgoing/ final year students during the year		375
File Description	Documents	
Data Template	View File	
3.Academic		
3.1 Number of full time teachers during the year		52
File Description	Documents	
Data Template	View File	
3.2 Number of sanctioned posts during the year		0

File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	20
4.2 Total expenditure excluding salary during the year (INR in lakhs)	20
4.3 Total number of computers on campus for academic purposes	138

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Our college has its own unique, innovative and systematic strategies for effective and smooth delivery of the curriculum. As our college is affiliated to Karnatak University, Dharwad, we follow the syllabi prescribed by the university. A few teaching staff of our college participated as BOS members during the design of curriculum.

Academic calendar and time-table were planned and implemented. Course file, dissemination of course plan and library books upgradation were monitored. The teachers conducted bridge course to prepare the students ready for the next class.

Departmental meetings were conducted regularly to distribute the syllabus and workload. Project work, seminars, group discussion, quiz competitions were conducted and evaluated. Home assignments and its evaluation is the part of the curriculum. Both curricular and co-curricular opportunities were provided. Course Outcome(CO), Programme Outcome(PO) and Programme Specific Outcome(PSO) were reached effectively.

The feedback on curriculum collected from students, employers, teachers and alumni were analyzed. The college has offered various subject combinations, inter disciplinary and professional courses.

Teachers' diary and attendance registers were maintained. ICT tools were used in teaching learning process. The study materials(PDF's) were shared through WhatsApp and Emails. Google meet, TeachMint, Zoom app were used for online teaching.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://sdmchonavar.org/wp-content/uploads/2023/12/Calendar-and-timetable-22-23-final.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institute adheres to the guidelines framed by the Karnatak University. It has prepared the academic teaching plan and calendar of events time to time. The educational activities like lectures, classroom activities, seminars, workshops, orientation programmes and home assignments that counted for overall assessment of the students were clearly stated. The Academic Calendar helped as a source of information to plan for the academic events for students, faculty and other stakeholders. It contained the necessary information for teaching, learning, administrative, academic, co-curricular and extra-curricular activities. The time schedule for Internal Assessment test and semester end examination was also displayed well in advance. Two internal assessment tests were conducted as per the guidelines issued by the University. According to the academic time table, the daily teaching assignments were recorded in the teachers' diary. The diaries were verified by the Head of the departments every week-end and by the principal at the end of the month. The principal monitored the adherence to the academic calendar and the continuous internal evaluation system. The continuous academic monitoring was done through the academic review meeting conducted from time to time.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://sdmchonavar.org/wp-content/uploads/2023/12/1.2.2-Document-file-22-23.pdf

1.1.3 - Teachers of the Institution participate in B. Any 3 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

7

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Professional Ethics

The wearing of uniforms and Campus card imparts professional value and ethics. The workshops and orientation programmes were beneficial for the personal as well as professional growth.

Gender

Co-education has been provided. Our college policies, rules and regulations meet the need and interests of male and female students. The Committee Against Sexual Harassment monitored issues related to harassment in the library, classroom, hostel, playground and canteen. Guest lectures on women rights were arranged for female students and lady staff. Health checkup camp and counselling for girl students were arranged. There was sufficient representation of female students in NSS and NCC. There is a separate rover unit for female students.

Human Values

Human rights and environmental studies were compulsory subjects.

Blood donation camps, health checkup camps, workshop on health and hygiene, pledging for eye donation were routine programs. Fund collection from students and staffs to meet the financial need towards the medical treatment for our sick students and staffs.

Environment and sustainability

EVS being the compulsory subject, dealt with the necessity of clean and pollution free surroundings around us. Vana Mahotsava, E-Waste Management, Swatch Bharat Abhiyan, Routine Campus cleaning were conducted. Bio club conducted environmental friendly programs.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

6

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

175

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://sdmchonavar.org/wp-content/uploads/2023/12/1.4.1-Forms-and-Action-taken-report-22-23.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://sdmchonavar.org/wp-content/uploads/2023/12/1.4.2-Feedback-analysis-2022-23.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

994

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

767

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Every year college organizes special programmes for the benefit of advanced and slow learners.

Following special activities were conducted for the benefit of slow and advanced learners.

* Individual academic counseling was done by the concerned subject teacher.

* Notes on important topics were given by the teachers to the students.

Solved question papers with standard answers with scheme of evaluation

were provided.

* Extra books were also given on different subjects by the concerned

teachers of the respective department.

* Arrangement was made in the library to give extra books to the students

who have scored 80% and above in their previous examination.

* After the completion of the syllabus, group discussions were held on

important topics with reference to old question papers for science

students and many critical problems were solved for advanced learners

and most probable questions have been solved for slow learners.

* Wherever it was required, special classes were engaged to help the slow and advanced learners.

* The extra classes were engaged specially in practical and problem based subjects of Arts, Science, Commerce, BBA, and BCA streams.

File Description	Documents
Paste link for additional information	https://sdmchonavar.org/wp-content/uploads/2023/12/2.2.1-advance-slow-learner-The-institution-assesses-the-learning-levels-of-the-students.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
994	52

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The following methodologies are used to enhance the learning experience of the students:

- **Class room teaching:** For class room teaching, lecture method is used with live examples. Wherever required, teaching aids such as power point presentation, Chart presentation and educational videos are used.
- **Case Study Method:** Case study method is used to teach Commerce and B.B.A students in which prevailing problems related to the subject are analyzed, discussed and interpreted.
- **Language Lab:** For teaching language, the language lab has been developed which helps the students to improve their communication skills.
- **Seminar presentations:** Opportunities are given to the students to present the seminar on their interested topic which helps them to gain experiential learning.
- **Cells and Association:** Different cells like Entrepreneurship Development, Career Guidance, Women Council, Red Cross, CASH and subject related Associations like Kannada, Chanakya, Aristotle, Science, Commerce, and Admin were formed to develop soft and research skills, problem solving skills for improving the academic and non academic excellence. Entrepreneurship Development programme, Career guidance programme, Group discussion and seminars were conducted as an experiential learning technique.
- **Under Graduate Research Center (UGRC):** The research activities are conducted in UGRC to create research awareness.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://sdmchonavar.org/wp-content/uploads/2023/12/2.3.1-Teaching-Learning-Process-1.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

There are 52 teachers on roll and all of them have used ICT enabled tools for effective teaching. The college is equipped with ICT enabled tools such as LCD Projectors, internet facility, seminar hall with projector, language lab and Wi-Fi facility. When the situation demanded, all the teachers conducted online classes through different platforms like Google meet, Zoom. To help the students attending on-line classes, all the Lecturers have prepared

the notes in their respective subjects and the same were shared to the students through on-line modes including WhatsApp. Model questions and answers were also sent in PDF form. A YouTube channel was also created and some of the lectures were uploaded on YouTube for the convenience of the students. Internet facility is available in the library. E-Journals, Research Articles can be accessed through INFLIBNET and Web-Library. Ph.D thesis can be accessed through Shodha-Ganga website. There are three well equipped computer laboratories with 101 computers and licensed software, LAN and Wi-Fi facility.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

52

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

52

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

13

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

13

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The process of Internal Assessment (IA) test is conducted in accordance with Karnatak University guidelines.

- As per the Karnatak University guidelines, two IA tests are conducted in each semester. The first test is conducted in the 8th week and 2nd test in the 12th week of every semester. IA test is conducted for 20 marks each for one hour both for CBCS and NEP. Home Assignments are given for 10 marks to all the students except CBCS students as a part of Internal Assessment. Besides this, the seminars are given for 10 marks to NEP students.
- IA test question papers are set and examinations are conducted as per the University norms.
- Time table is prepared and displayed well in advance for the convenience of the students.
- Answer scripts of IA tests are given to the students for scrutiny and signature.

Marks Obtained in 1st and 2nd IA test are reduced to 10 marks (5+5) and consolidated IA marks sheet is prepared considering the IA test and Home Assignment marks. Such consolidated IA marks list is uploaded on the portal of University website for inclusion in the semester wise marks list.

File Description	Documents
Any additional information	View File
Link for additional information	https://sdmchonavar.org/wp-content/uploads/2023/12/2.5.1-Mechanism-of-Internal-Assessment-1.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

For conducting the Internal Assessment Test and resolving IA test related grievances, separate Examination committee is formed which will take such responsibility.

- At the college level, examination committee takes the responsibility of handling the issues and grievance relating to internal examination.
- To maintain transparency, the college strictly follows the University guidelines while conducting internal examination and evaluation process.
- After the Internal Examination, evaluated answer scripts are shown to the students for the scrutiny and doubts of the students are clarified by the concerned faculty.
- Students who could not attend the scheduled IA test due to the

genuine reasons like attending NCC and NSS camp, participation in co-curricular activities outside the campus are allowed to write internal examination on separate day at the department level. Such students report their grievance with necessary documents to the examination committee. After verifying their documents and grievances, the committee directs the concerned departments to conduct examination at the departmental level.

Internal Assessment marks sheet is given to the students for verification and signature and if they have any grievances, the same is resolved by the concerned teachers before uploading the same on the portal of University Website.

File Description	Documents
Any additional information	View File
Link for additional information	https://sdmchonavar.org/wp-content/uploads/2023/12/2.5.2-Mechanism-of-IA-related-grievance.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Course out come

I. B.A

On completion of B.A, students will be able to

1. Understand vocabulary, methodologies, tools, analysis of social science, impact of government policies and art of Social Science Modeling
2. Apply theories and concepts to our real life.

II. B.Sc and M.Sc.

On completion of B.Sc and M.Sc. students will be able to

1. Understand the core fundamentals of basic science in day today applications.
2. Develop the skills in handling scientific instruments in laboratory.

III. B.Com and M.Com

On completion of B.Com and M.Com, students will be able to

1. Maintain different books of accounts and financial statements required for sole proprietors and

other business organizations

2. Understand the basics of Marketing, Costing, Financial Service, Auditing, IT, Banking, Financial and HRM.

IV. B.B.A

After completing BBA course, students will be

1. Able to understand the basic accounting process and preparation of financial statements.
2. Able to acquire the basic knowledge required for application of tools for decision making.

V. BCA

After completing BCA, students will be able to Understand

1. Various concepts of programming language, skill to write program code, execution

of program.

Basic knowledge of digital electronics circuit and its level.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://sdmchonavar.org/wp-content/uploads/2023/12/2.6.1-co.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of POs, PSOs and COs are evaluated in the following ways:

Programme Outcomes (POs):

Programme Outcome measures the level of skill, knowledge, competencies and expertise possessed by the students. POs are evaluated on the basis of students performance in their placement, no of students passed in competitive examination and are measured through their performance in interview, group discussion and number of students selected for different posts.

Programmes Specific Outcome of B.Sc.:

Acquire knowledge on the fundamentals of

Course Outcome(Cos): The attainment of course outcome is evaluated through continuous evaluation system which consists of IA test and semester end examination. IA test is conducted for 20 marks and semester examination is conducted for 80 marks. Out of 20 marks, 10 marks is earmark for test and 10 marks for home assignment. Marks obtained in IA tests are consolidated and the same is uploaded on the portal of the University Website. Thus students of various courses are measured in terms of outcome in each course and quality of academic outcome is measured through percentage of marks expressed in ranks, distinction first class, second class or pass class.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://sdmchonavar.org/wp-content/uploads/2023/12/2.6.2-po.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

325

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://sdmchonavar.org/wp-content/uploads/2023/12/2.6.3.1-Total-number-of-final-year-students-who-passed-theuniversity-examination.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://sdmchonavar.org/wp-content/uploads/2023/12/2.7Student-Satisfaction-Survey.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

2

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Planning and Research Committee has been formed to provide conducive environment for the promotion of innovation and incubation.

Functions

- To inculcate awareness on academic research.
- To motivate the faculty to organize and present research papers in workshop/seminars/conferences at national and international level.
- To provide necessary support for documentation and for obtaining the patent.
- To gather information pertaining to various funding agencies and major/minor research projects.

The institute has created an ecosystem for Research and Innovation,

the details are as under:

Promoting Innovation: The College has an Entrepreneurship Development Cell (EDC) for promoting entrepreneurship activities, under which various training programmes were conducted.

Undergraduate Research Center (UGRC): UGRC is the unique research center with separate well-equipped laboratories to carry out basic research in the field of Physics, Chemistry and Life science. The Students conducted projects on i) Terminalia bellirica -fruit shell extract as corrosion inhibitor on mild steel ii) Synthesis and Photophysical properties of new class of 2, 5- disubstituted 1,3,4-Oxadiazole derivatives. Filed study involves collection of data, observation and interviewing.

Collaborations and MOUs: The College has signed three Collaborations and six MOUs with industries and educational training institute to promote real-time project development.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sdmchonavar.org/wp-content/uploads/2023/12/3.2.1.-Any-Additional-Information-2022-23.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

02

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year**3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

02

File Description	Documents
URL to the research page on HEI website	https://sdmchonavar.org/wp-content/uploads/2023/12/3.1.2.-3.3.1.-Additional-inf-Research-Guide-2022-23.pdf
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

15

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

03

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Our institution is organizing and participating in extension activities and outreach programmes to promote the institutional community neighborhood to sensitize students towards community needs.

The college runs NSS, NCC, Rover and Ranger, Youth Red Cross, LEO Club and Rotaract Club.

The objectives of various cells are to

- Identify the needs and problems of the community
- Inculcate sense of social and civic responsibility
- Develop leadership skills and democratic mindset.
- Improve preparedness for crises and natural disasters.
- Practice national integration and social harmony

The organisers of various cells inculcate awareness and goodness through various programmes like Swachha Bharat Andolan, Ghar Ghar Tirangaa, Addiction Free India, Each One Plant One, Campus Cleaning, Ajadi Ka Amrut Mahotsava Jata, College Campus - a Plastic Free Zone, Eye and Blood Donation Awareness Programme, women empowerment activities. All these activities have a positive impact on the students and have developed student-community relationship, leadership skill and self-confidence.

The NSS unit conducted a special seven-day rural camp in a Vandoor village, during which the NSS volunteers engaged in a variety of activities such as cleanliness, road construction, shramadan, social interaction, invited talks on various issues. All outreach programmes were promoted through social media.

File Description	Documents
Paste link for additional information	https://sdmchonavar.org/wp-content/uploads/2023/12/3.4.1.-Additional-Information-2022-23.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government /

government recognized bodies during the year**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

03

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

11

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

1121

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

06

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

06

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College accommodates students studying in UG and PG.

The campus is spread over 50 acres of land which facilitates excellent infrastructure for teaching-learning process, career progression and higher education. The campus' main building accommodates the management office, a principal chamber, an administrative office, an examination section, a seminar hall, eighteen classrooms, eleven laboratories, a language lab, one common staff room, six departmental staff rooms, two reading rooms, a central library, a Girls waiting room, an open air theater, eight washrooms, an NSS room, an NCC room, an IQAC Room.

The campus also accommodates a ladies hostel, a canteen, Dr M P Karki Institute of Excellence and Research having four laboratories, a Classroom and one office room, an Indoor Stadium, a multi-gym, a CEO Chamber, a students' co-operative society and a playground with 8 lane 400m standard track.

UG and PG departments have nine ICT enabled class rooms with an LCD projector to integrate technology in teaching with class room practices.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sdmchonavar.org/wp-content/uploads/2023/12/4.1.1-Infrastructure-facility.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sports/Games: Various sports facilities are provided to the students within the campus focusing sports as one of the extracurricular activities. The college is committed to create a balanced atmosphere of academic, cultural and sports activities for the overall personality development of the students.

The College caters to the needs of all major outdoor sports events with standard court and 8 lanes 400 m track.

The playground provides the following facilities:

- Cricket ground with all safety measures like elbow guard, thigh pads, abdomen guards and first aid kit.
- Volleyball ,Throw ball and,Kabaddi courts. In addition to these, the students are trained to take up field events like Javelin-throw, Shot-put, Hammer throw, Discus-throw by providing them with necessary sports equipment.
- A fully furnished indoor game-hall is utilized to play Shuttle badminton, Table Tennis, Chess and Carom. The indoor game hall and the multi-gym are open to the usage of the students and public in general.
- The College also encourages students to participate in various cultural and literary activities and make the students excel in their fields of interest. The college conducts various cultural activities like Annual day, Fresher's day and Talents day in which students exhibit their talents.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sdmchonavar.org/wp-content/uploads/2023/12/4.1.2-Sports-and-Culture.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

11

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sdmchonavar.org/wp-content/uploads/2023/12/4.1.2-ICT-enabled-classroom.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

43.14

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

SDMCHNR Library boasts an impressive collection, housing over 11,840 high-quality reference books, 12,468 titles, totaling more than 34,000 books, including 540 rare editions. The library also holds 93 encyclopedias and dictionaries, 183 project reports, 10 periodicals, and 12 journals, encompassing diverse subjects. Embracing technological advancements, the library caters to user needs through various upgrades such as CCTV surveillance, the implementation of the KOHA Library Management System, digital displays, and internet access points. Services like the Digital Library, Current Awareness Service, and Reprography Services further enhance the user experience.

The institute promotes reading through initiatives like the Book Bank Scheme, issuing additional books to students annually, and incentivizes library usage with the Best Library User Award. Utilizing both manual and digital approaches, the library efficiently manages its operations. Books are organized using the Dewey Decimal Classification Scheme, overseen by a dedicated library committee ensuring smooth functionality and resource allocation.

Facilities like INFLIBNET grant staff access to e-resources, while students navigate through OPAC and Web-OPAC for book statuses, whether on-site or remotely. Additionally, N-list components like ShodhGanga offer selected e-content. The library's comprehensive upgrade encompasses both manual and digital facets, making it a hub for academic resources and technological integration.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://sdmchonavar.org/wp-content/uploads/2023/12/4.2.1-library-bills.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources **A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.07

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

108

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College provides a range of IT facilities to help students and faculty to increase the effectiveness of teaching-learning process. It helps both faculty and students to provide and receive modern and updated method of education with their studies. This includes extensive provision of computer and Internet facilities. The students have free access to computers and internet in the library which helps them to collect more information and collect study materials from different sources for working on projects and seminars. PG Department classrooms are furnished with ICT facility to enable teachers and students to have access to IT supported teaching-learning methods. These IT supported facilities are regularly updated. The College office uses LAN facility and software for admission of students and fee collection. These IT facilities are updated annually.

The updated e-Lib software is used in the library as it has computers with internet facility. The Computer Science and BCA departments have adequate number of computers and LCD projectors with internet facility.

The Botany department and two UG classrooms have the LCD facilities. Dr.M.P.Karki institute of excellence has also enough number of computers for the research work.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sdmchonavar.org/wp-content/uploads/2023/12/4.3.1-and-4.3.3-Internet-Bills.pdf

4.3.2 - Number of Computers

138

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

26.36

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College takes direct initiative in the maintenance and upkeep of infrastructure and support facilities. The Manager, Financial Administrator and Office superintendent monitor the quality of maintenance of infrastructure and equipments. The custodians of the equipment frequently examine them for timely maintenance and repairs to ensure performance and accuracy. The class rooms are well maintained by the concerned authority.

Laboratory

Equipments are inspected by lab in-charge teachers, before the commencement of practical classes and examinations. User register and logbooks are maintained and the instruments are used under the supervision and guidance of the teachers. Maintenance fund procured from the management is utilized for the upkeep of specified items.

Computers

The College has an AMC (Annual Maintenance Contract) holder to oversee the maintenance of the Computer Systems.

Sports

All Sports amenities are under the supervision of Assistant Director of Physical Education. The sports-room houses sports utilities. Time is allotted to students for using Gym. The maintenance of the courts is done regularly. Common facilities like play ground, and multipurpose indoor sports facilities, are provided to the sister-institutions on prior request.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sdmchonavar.org/wp-content/uploads/2023/12/2022-23-stock-list.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

651

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

65

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to Institutional website	https://sdmchonavar.org/wp-content/uploads/2023/12/5.1.3-Capacity-building-Revised-final.pdf
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

172

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

172

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

15

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

113

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

34

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The class representatives are elected in each class and those elected representatives further elect the secretaries for the students' union. The representatives of the students' union provide

active assistance and guidance to conduct various activities throughout the academic year. The participation of students in such activities will cultivate leadership skills, self-discipline, and decision making ability. The union meeting headed by the principal prepare the year wise calendar of activity along with the improvement mechanism in placement, anti ragging and grievance committees. The students' union activities are inaugurated at the beginning of the academic year. Various competitions are conducted regularly like essay, debate, singing, quiz, spot photography, collage to develop the spirit of competitiveness. There are selection processes to send the students to represent our college in Zonal level and inter zonal level youth fest competitions. There is a representation of students in various committees and associations like English Literary Club, Science, Geography, Commerce, ADMIN, NSS, Kannada association, Chanakya economic forum, Women's counselor cell, Bio club, CASH, NCC Rangers and Rovers. Hostel committee will take care of various requisites of hostel. By the students participation an ecosystem is developed and students will get exposure of social and corporate atmosphere.

File Description	Documents
Paste link for additional information	https://sdmchonavar.org/wp-content/uploads/2023/12/5.3.2-Students-Representatives-Final.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

41

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institution has a registered Alumni Association under the name M.P.E.Society's Poorva Vidyarthi Sangh, bearing the Reg.No.DRUK/SOR/215/2018-19, Dated: 17-01-2019, which offers life time membership to Alumni. Present office bearers of this association are Mr. Vijay Kamath (President), Mr. Umesh Naik (VicePresident), Mr. D.L. Hebbar (Secretary), Mr. Vinod Redkar (Treasurer). The Association meetings are conducted frequently in order to discuss ongoing events like funding, development, guidance towards the betterment of the institution, and the suggestions put forward by this association are well considered by the institution. Department of Commerce in association with Commerce Alumni organized International Conference held on 11th and 12th December 2022. The Annual General Body Meeting is conducted in the month of December.

File Description	Documents
Paste link for additional information	https://sdmchonavar.org/wp-content/uploads/2023/12/Alumini-additional-information-compressed.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) **D. 1 Lakhs - 3Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institution has a vision to make the emerging younger minds accomplished and functional thereby making the society lead life of contentment. Potent and resolute steps have been taken as a mission to fulfil this humane vision. The institution has six decades of spectacular narrative to its credit; it has been learning from the blemishes and extended its mission over the years. The Malnad Progressive Education Society, founded by the philanthropists of those years, has continued the good work with the recognized social workers on board. The institution formed under the cooperative act has aimed at implementing the democratic principles in letter and spirit. The periodic elections are held to elect the managing body of the college. This Managing Body has assumed the responsibility of providing basic infrastructure to the institution with the help of government and society at large. The governance, the principal and the teachers being the part of it, has a success story at its credit. New courses are being introduced to cater to the contemporary needs of society. The teachers are trained to hone their skills. They also hold the responsibility of various committees which are the part of administrative system in the college.

File Description	Documents
Paste link for additional information	https://sdmchonavar.org/wp-content/uploads/2023/12/6.1.1GC-List-and-Meeting.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The stratified system of administration can be broadly divided between academic and administrative. The college is an aided institution; MPE Society is an elective cooperative body and runs the college with the aid of the government. There are three levels

in the institution. The general body consists of all the shareholders. The general body elects the governing council, which forms the executive council. There is one teacher representative in the governing council and the principal acts as a bridge between the managing body of the society and the staff. The executive committee headed by the president, holds periodic meetings with the principal and staff of the college, wherein there are free and fair discussions. The principal is the administrative head of the college who is authorized to execute the rules and regulations related to the academics and others framed by the government, university and the managing body of the college. The head of each department further implement the decisions with his/her juniors' to assistance. Besides this, there are various committees for the smooth functioning of various programs. In office, the hierarchy goes down from the superintendent to the peon. Thus the powers have been decentralized both in academic and administrative spheres.

File Description	Documents
Paste link for additional information	https://sdmchonavar.org/wp-content/uploads/2023/12/6.1.2-Staff-meet-and-Responsibilities.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Part of the communication process like telecommunications, broadcast media, intelligent building, management systems, audio visual processing and transmission systems, network-based control and monitoring functions etc. are handled by using the information and Communications Technology (ICT). It has also been observed with practicality in the college that ICT is an extended synonym for information technology, as its scope in some ways is broader. The concept has been put into practice in our college. It has 09 ICT enabled classrooms that help students to get quality education. It has been observed that the ICT in education is the mode of education that will support, enhance, and optimize the delivery of various kinds of information. It has also been observed that ICT classrooms have improved the engagement of students in their studies as these provide different opportunities to make learning more enjoyable as the lessons are taught in new ways in recent time students were encouraged to do a seminar using ICT as it is part of their curriculum For instance, taking students on virtual field trips and

using other learning resources. Furthermore, technology has led to the more active participation in the learning process which otherwise might be hard to achieve only through the traditional teaching methods.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://sdmchonavar.org/wp-content/uploads/2023/12/6.2.1-Organogram-ICT-Seminar.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

With the permission of the state government, permanent teaching and non-teaching staffs were appointed. The UGC and Government norms are followed in these recruitments. The recruitments include the designation of posts like attender, peon, clerk, superintendent and Assistant professor. There will be promotions for these staff considering the service and qualification. The heads of different departments will submit the vacancy position in their respective department to the principal who in turn send the proposal for the same to the management. For making such appointments, the vacancy positions will be advertised in two leading newspapers and also on the social media while giving enough time for the candidates to apply. The short listed candidates are called for the interview. The interview committee which includes subject experts, principal, management office bearers will select the suitable candidates after taking their performance into consideration in the interview. The appointment order will be issued finally to the selected candidates. The efficiency in service of all is monitored continuously as a separate service book of permanent staff is maintained in the office. Whereas the recruitment of the teaching and non-teaching staffs on temporary basis is done by the management.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://sdmchonavar.org/wp-content/uploads/2023/12/6.2.2-Organogram-and-recruitment-notice.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching

1. Provident Fund for all Full time teachers who have put in one year of service.
2. Salary to the Full time teachers even during the vacation
3. On Duty (OD) facility to participate in state, national and international level seminars, refresher course and Other faculty development programmes.
4. Teachers availed books from the library
5. Internet facility has been provided in a few departments and all can access to internet in library
6. Financial aid to teachers of all departments to conduct the minor research projects on various topics
7. Teachers are facilitated in Guruvandana programme on teachers

day for their academic and co-curricular achievements

8. Onetime bonus was declared by the management to honour the management teaching staff for their extensive work during the 4th cycle of NAAC

Non-Teaching

1. Provident Fund for the staff appointed by the management.
2. Salary during vacation even to the temporary staff
3. Library and internet facilities for all.
4. Free uniforms to menial staff
5. Onetime bonus was declared by the management to honour the management non-teaching staff for their extensive work during the 4th cycle of NAAC

File Description	Documents
Paste link for additional information	https://sdmchonavar.org/wp-content/uploads/2023/12/6.3.1-Welfare-measuresODPf.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

11

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The management appointed lecturers have been prepared the self-appraisal form (AGP). The Principal of the institution evaluated the performance of the non- teaching staff. The institution has taken many steps to measure the performance of the teachers. At the end of every academic year, students' feedback has been taken to evaluate the performance of the teaching staff. The final year students have

given feedback online. Initially the students were explained about the process of giving feedback for their respective teachers. The students of the final year have given feedback on their respective teachers in time on teaching skills, completion of syllabus, their level of satisfaction. The teachers were made to know their performance indirectly based upon this feedback; they have also been given some suggestions to improve their teaching skill. Besides this, all UGC pay scale staff have prepared Self-appraisal form (AGP) during the year staff regularly and he also oversees the performance appraisal of the teaching staff from time to time. The managing body of the college is regularly informed of the performance appraisal of the staff orally and also in writing if the need be.

File Description	Documents
Paste link for additional information	https://sdmchonavar.org/wp-content/uploads/2023/12/6.3.5-Promotional-guidelines.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

1. The Process of Auditing is done in the college every year.
2. Accounts are maintained throughout the financial year.
3. The auditor is appointed once in every 5 years.
4. The college has maintained transparency in auditing.
5. The Current financial year considered for the Appraisal in the present report is 1/4/2022 to 31/3/2023.
6. CA Vinayak Shridhar Hegde and his team from CA office Kumta have been assigned auditing process of 2022-23. The team has successfully conducted the process of auditing issued by the institute of chartered accountants of India.
7. College has provided the information and explanation to the best of the knowledge and beliefs to audit team which were necessary for audit.
8. Audit team has given the opinion that proper books of account as required by law have been kept by entity.
9. The balance sheet, Income and expenditure comply with the accounting standards applicable to non - corporate entities issued by the chartered Accountants of India.
10. Audit team reported that the institution has successfully

maintained proper books of account as required by the law without indulging in any malpractice.

File Description	Documents
Paste link for additional information	https://sdmchonavar.org/wp-content/uploads/2023/12/6.4.1-Audit-reports-of-College-Management.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

18.03

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

For the optimum utilization of resources mobilization of funds are necessary. The institution has implemented a project "Vidyasanjeevini"; funds are collected from the alumni and the donors through this project. The institution has also planned to use the fund for the mid-day meals program for students and to bear the educational expenses of poor and underprivileged students. There is an alumni association which helps the managing body of the college in raising funds. It also plans some developmental projects in the campus. The student's co-operative society provides the stationery at subsidized rates. There are some donations in the form of endowment towards the scholarship and cash prize for students. Donations are also given in the form of books and computers. There is individual Departments receiving the financial aid for the activities. The forest Department and NSS unit have helped to maintain greenery in the campus. For providing infrastructure,

salaries for teaching and non-teaching staff and maintenance, the developmental fees are collected from the students at the time of admissions. The college is a grant in aid institution and hence the salary of the permanent staff is given by the government.

File Description	Documents
Paste link for additional information	https://sdmchonavar.org/wp-content/uploads/2023/12/6.4.3-Consumer-Co-op.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has initiated various developmental programs to enhance the quality of teaching and learning in the institution. The training programs have been conducted to enhance the aptitude skills as far as competitive exams are concerned. A computer center with 42 computers has been established on the campus, wherein the training has imparted to the students. A new software has been installed in the library. An international seminar has been conducted to provide forum for the teachers as well as students to present their research papers. The Audio visual hall and the open air theatre have been renovated to facilitate curricular and co curricular activities among the students. The UGRC has carried out the basic research work with the participation of students in order to inculcate research skills and experiment skills in them. The IQAC has adopted the best practice to cultivate graduate attributes among the students. The feedback collected from the Faculty, Students, Alumni and Parents help the continuous improvement in the curriculum. It has encouraged to set up and use PPT, LCD and other ICT aids in teaching. The faculty exchange programs were held with the Dr A.V. Baliga college of Arts and Science Kumta during the academic year.

File Description	Documents
Paste link for additional information	https://sdmchonavar.org/wp-content/uploads/2023/12/6.5.1library-software-pics-seminars-ICT-Classrooms.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC has established in the institution as per the NAAC guidelines. The College has strived continuously to improve its quality in academic and non-academic aspects under IQAC. The teachers have been encouraged to use the ICT tools in their teaching. The feedback from the students, the teachers, the alumni and the management of the institution has been collected, the outcome of which has been used to improve the quality of the different stake holders. The academic challenges have been met through the online classes on the platforms like Zoom and Google meet. IQAC meets periodically and discusses about the major decisions pertaining to infrastructure, FDP, research activities. It has implemented its decisions by organizing seminars and special lectures. These meetings helped in reviewing our strength and it has ensured the institutionalization of quality assurance process.

File Description	Documents
Paste link for additional information	https://sdmchonavar.org/wp-content/uploads/2023/12/6.5.2-Action-taken-report-ICT-tools-seminars-feedback.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://sdmchonavar.org/wp-content/uploads/2023/12/6.5.3-NIRF-Aishee.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our Institution stands as a beacon of commitment to gender equity, implementing various initiatives to foster an inclusive environment. The institution has instituted key bodies like the CASH, anti-ragging cell and women's counsellor cell, serving as vigilant custodians of gender equity. These bodies actively organize diverse programs aimed at ensuring the safety, security, and counselling support for our female students.

On November 22, 2022, CASH and the women's counselor cell, in collaboration with the Lions Club of Honnavar, organized a lecture on 'Diabetes and Adolescence Problems.' Dr. Veena S. Bhat, a distinguished gynecologist from Nayana Hospital, Bhadravati, addressed our female students and staff, providing valuable insights.

Continuing our dedication to inclusivity, on November 25, 2022, the college conducted a lecture highlighting the lives of transgender individuals. Smt. Chandani from Bangalore shared experiences within society, complemented by a thought-provoking documentary.

"Empower Her" program was conducted on May 22, 2023. Rtn. Dr. Mahima Dand delivered a talk on women's health and hygiene, and entrepreneur Mrs. Sumangala was felicitated.

In terms of infrastructure, the college has implemented facilities such as a ladies hostel, girls' waiting room, reading room, a separate girls' section in the canteen, and comprehensive CCTV

surveillance across the campus.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://sdmchonavar.org/wp-content/uploads/2023/12/7.1.1-gender-equity.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Our institution continued its robust waste management practices. Across classrooms, staff rooms, and laboratories, strategically placed dust bins facilitated the collection of solid waste. Students, including NSS volunteers and association members, actively participated in scheduled drives, conscientiously collecting plastic bottles, cups, and other disposables. Daily waste collection by Pattan Panchayat workers remained efficient, supplemented by special campus cleaning programs on occasions like Gandhi Jayanti.

Every Saturday, students took part in rotational campus cleaning, reinforcing a sense of collective responsibility. The institution sustained its agreement with Pattan panchayat for the systematic disposal of non-degradable waste. Bio-degradable waste found purpose in the creation of Bio-fertilizer, applied to the Green Graduation area using the pipe compost method, with Botany students and faculty actively engaged.

Electronic waste was responsibly managed through an ongoing collaboration with SOGO Synergy Pvt. Ltd., as established in the Memorandum of Understanding signed on October 5, 2021. E-wastes were systematically disposed of through this partnership.

The institution maintained a separate drainage system for the proper disposal of liquid waste generated in the chemistry lab and food court. These initiatives underscore the institution's unwavering commitment to sustainability, community involvement, and the practical integration of academic knowledge into environmentally conscious actions.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **B. Any 3 of the above**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our institution has undertaken commendable initiatives to foster an inclusive environment, promoting tolerance and harmony across cultural, regional, linguistic, communal, socioeconomic, and other diversities.

An Eye Donation Awareness Programme on September 29, 2022, organized by the Red cross in collaboration with the Student Union, Taluk Health Department and Lions Club of Honnavar, saw the active participation of 150 students. The procession to Taluk Hospital featured Dr. Akarshita addressing the importance of eye donation, concluded with 50 students voluntarily signing up to donate their eyes.

The 'Masada Sangeeta' program on December 17, 2022, showcased classical performances by renowned artists, engaging interested staff, management members, and the public of Honavar.

Talent recognition continued with the annual 'Prathibhotsava' on March 26, 2022, where achievers in academics and extracurricular activities were honored. The convention of organizing BCA, B.Com, and BBA fests, Science Fest, Beach Cleaning, Blood Donation Camps, and the Annual Social Gathering further demonstrated our commitment to holistic development.

A special rural camp conducted by the NSS Unit from June 4 to June 10, 2022, exemplified our dedication to community service, engaging volunteers in various social and cultural activities in Vandoor Village.

These initiatives collectively reflect our institution's proactive

steps in fostering inclusivity and embracing diversity, nurturing an environment.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

In the academic year 2022-23, our institution continued to prioritize the cultivation of a sense of nationalism and civic responsibility among students and staff. The day starts with a collective singing of the national anthem, fostering a spirit of patriotism. Democratic values were instilled through student representative elections at the beginning of the academic year, culminating in an oath-taking ceremony to establish the 'Student Council.'

Constitution Day and voter's literacy campaigns were conducted annually to impart essential civic values. Encouraging active participation, students were motivated to join organizations such as NCC, NSS, Red-Cross, Leo-Club, Rotaract Club, fostering leadership qualities.

National festivals like Independence Day, Republic Day, Gandhi Jayanti, and National Youth Day were celebrated with enthusiasm. Special observances, such as Naval Day by NCC Naval wing students on December 4th, added diversity to the cultural calendar. Weekly campus clean-ups were implemented, instilling a sense of civic responsibility among students.

Participation in events like 'Voters Literacy Awareness' processions and the Anti-Drug Day Jatha on August 1, 2022, in collaboration with the Taluka administration and Rotaract Club, showcased the institution's commitment to societal well-being. Through these initiatives, our institution continued to foster holistic development and instill the values of responsible citizenship in its students.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://sdmchonavar.org/wp-content/uploads/2023/12/7.1.8-inclusive-1.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. **Annual awareness programmes on Code of Conduct are organized** D. Any 1 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

On June 5, World Environment Day, diverse saplings were planted. Yogasanas were showcased by students on International Yoga Day, June 21. 125th Birth Anniversary of Netaji Subhas Chandra Bose on June 24 was duly commemorated. On July 11, Chanakya - The Economic Forum observed World Population Day. International Sanskrit Day on August 12 was observed. Partition Horrors Remembrance Day on August 14 showcased India's independence struggle's video clips. Independence Day featured celebrations of 'Azadika Amrith Mahotsav,' including a guest lecture on the Indian economy. Ganesha idol was installed on August 31, Lord Ganesha Festival. Teacher's Day on September 5 saw celebrations under the student union. Hindi Diwas, Engineers Day,

International Day of Democracy, and International Beach Clean-up Day in September were observed. Gandhi Jayanti featured campus cleaning activity. Valmiki Jayanti on October 9 was observed with floral tributes. Kannada Rajyotsava on November 1 featured the 'Koti Kanta Gayana' program, and Kanakadas Jayanti on November 11 included floral tributes. Swami Vivekananda Jayanti and National Voter's Day on January 12 and 25, were observed. Republic Day featured the hoisting of the flag, march-past. On April 14, homage was paid to the architect of the Indian Constitution, Dr. B. R Ambedkar, on his Jayanti.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title: Computer Knowledge Initiative

Objectives: Develop practical computer skills, boost technological proficiency, and integrate specialized courses alongside regular academics.

Context: Launched in January 2023, the Computer Lab, equipped with 42 computers donated by UL India Private Limited, addresses the technological gap in rural Karnataka.

Practice: A dedicated instructor guides students through MSOffice and Tally courses, offered at a nominal fee. This initiative enhances skills alongside regular classes, fostering practical knowledge.

Success Evidence: Examinations validate proficiency, and certificates recognize achievements. The lab's impact is seen in the active engagement of numerous students.

Challenges and Resources: Identify and mobilize necessary resources for continuous improvement.

Title: Cultural Preservation through Music Programs

Objectives: Safeguard local music traditions, involve students in cultural activities, and establish partnerships with organizations like SPICMACAY.

Context: The college music department prioritizes cultural preservation, fostering students' connection with their heritage through music.

Practice: Sangeeta Koumudi Pravesha exams encourage musical skills; Masada Sangeeta programs showcase traditional music, fostering community enjoyment. SPICMACAY collaborations facilitate cultural exchange.

Evidence of Success: Growing Sangeeta Koumudi Pravesha participation signals increased interest. Consistent Masada Sangeeta events demonstrate a commitment to cultural activities. SPICMACAY collaborations enhance campus culture.

Challenges and Resources: Limited resources hinder large-scale events. Needed resources and Financial support for events and artist engagements.

File Description	Documents
Best practices in the Institutional website	https://sdmchonavar.org/index.php/best-practice-2022-23/
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our college Library has an impressive collection, housing over 11,840 high-quality reference books, 12,468 titles, totaling more than 34,000 books, including 540 rare editions. The library also holds 93 encyclopedias and dictionaries, 183 project reports, 10 periodicals, and 12 journals, encompassing diverse subjects. Having technological advancements, the library caters to the user needs through various upgrades such as CCTV surveillance, the implementation of the KOHA Library Management System, digital displays, and internet access points. Services like the Digital

Library, Current Awareness Service, and Reprography Services further enhance the user experience.

The institute promotes reading through initiatives like the Book Bank Scheme, issuing additional books to students annually, and incentivizing the library usage with the Best Library User Award. Utilizing both manual and digital modes, the library efficiently manages its operations. Books are arranged using the Dewey Decimal Classification Scheme, overseen by a dedicated library committee ensuring smooth functionality and resource allocation.

Facilities like INFLIBNET have facilitated the staff to access e-resources, while students navigate through OPAC and Web-OPAC for book statuses, through on-site or remotely. Additionally, N-list components like Shodhaganga offer selected e-content. The library's comprehensive upgrade encompasses both manual and digital facets, making it a hub for academic resources and technological integration.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Our college has its own unique, innovative and systematic strategies for effective and smooth delivery of the curriculum. As our college is affiliated to Karnatak University, Dharwad, we follow the syllabi prescribed by the university. A few teaching staff of our college participated as BOS members during the design of curriculum.

Academic calendar and time-table were planned and implemented. Course file, dissemination of course plan and library books upgradation were monitored. The teachers conducted bridge course to prepare the students ready for the next class.

Departmental meetings were conducted regularly to distribute the syllabus and workload. Project work, seminars, group discussion, quiz competitions were conducted and evaluated. Home assignments and its evaluation is the part of the curriculum. Both curricular and co-curricular opportunities were provided. Course Outcome(CO), Programme Outcome(PO) and Programme Specific Outcome(PSO) were reached effectively.

The feedback on curriculum collected from students, employers, teachers and alumni were analyzed. The college has offered various subject combinations, inter disciplinary and professional courses. Teachers' diary and attendance registers were maintained. ICT tools were used in teaching learning process. The study materials(PDF's) were shared through WhatsApp and Emails. Google meet, TeachMint, Zoom app were used for online teaching.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://sdmchonavar.org/wp-content/uploads/2023/12/Calendar-and-timetable-22-23-final.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous

Internal Evaluation (CIE)

The institute adheres to the guidelines framed by the Karnatak University. It has prepared the academic teaching plan and calendar of events time to time. The educational activities like lectures, classroom activities, seminars, workshops, orientation programmes and home assignments that counted for overall assessment of the students were clearly stated. The Academic Calendar helped as a source of information to plan for the academic events for students, faculty and other stakeholders. It contained the necessary information for teaching, learning, administrative, academic, co-curricular and extra-curricular activities. The time schedule for Internal Assessment test and semester end examination was also displayed well in advance. Two internal assessment tests were conducted as per the guidelines issued by the University. According to the academic time table, the daily teaching assignments were recorded in the teachers' diary. The diaries were verified by the Head of the departments every week-end and by the principal at the end of the month. The principal monitored the adherence to the academic calendar and the continuous internal evaluation system. The continuous academic monitoring was done through the academic review meeting conducted from time to time.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://sdmchonavar.org/wp-content/uploads/2023/12/1.2.2-Document-file-22-23.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

7

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Professional Ethics

The wearing of uniforms and Campus card imparts professional value and ethics. The workshops and orientation programmes were beneficial for the personal as well as professional growth.

Gender

Co-education has been provided. Our college policies, rules and regulations meet the need and interests of male and female students. The Committee Against Sexual Harassment monitored issues related to harassment in the library, classroom, hostel, playground and canteen. Guest lectures on women rights were arranged for female students and lady staff. Health checkup camp and counselling for girl students were arranged. There was sufficient representation of female students in NSS and NCC. There is a separate rover unit for female students.

Human Values

Human rights and environmental studies were compulsory subjects. Blood donation camps, health checkup camps, workshop on health and hygiene, pledging for eye donation were routine programs. Fund collection from students and staffs to meet the financial need towards the medical treatment for our sick students and staffs.

Environment and sustainability

EVS being the compulsory subject, dealt with the necessity of clean and pollution free surroundings around us. Vana Mahotsava, E-Waste Management, Swatch Bharat Abhiyan, Routine Campus cleaning were conducted. Bio club conducted environmental friendly programs.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

6

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

175

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution	A. All of the above
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from the following stakeholders Students Teachers Employers Alumni	
File Description	Documents
URL for stakeholder feedback report	https://sdmchonavar.org/wp-content/uploads/2023/12/1.4.1-Forms-and-Action-taken-report-22-23.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	View File
1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Upload any additional information	View File
URL for feedback report	https://sdmchonavar.org/wp-content/uploads/2023/12/1.4.2-Feedback-analysis-2022-23.pdf
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
994	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of	

supernumerary seats)**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

767

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Every year college organizes special programmes for the benefit of advanced and slow learners.

Following special activities were conducted for the benefit of slow and advanced learners.

* Individual academic counseling was done by the concerned subject

teacher.

* Notes on important topics were given by the teachers to the students.

Solved question papers with standard answers with scheme of evaluation

were provided.

* Extra books were also given on different subjects by the concerned

teachers of the respective department.

* Arrangement was made in the library to give extra books to the students

who have scored 80% and above in their previous examination.

* After the completion of the syllabus, group discussions were

held on

important topics with reference to old question papers for science

students and many critical problems were solved for advanced learners

and most probable questions have been solved for slow learners.

* Wherever it was required, special classes were engaged to help the slow and advanced learners.

* The extra classes were engaged specially in practical and problem based subjects of Arts, Science, Commerce, BBA, and BCA streams.

File Description	Documents
Paste link for additional information	https://sdmchonavar.org/wp-content/uploads/2023/12/2.2.1-advance-slow-learner-The-institution-assesses-the-learning-levels-of-the-students.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
994	52

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The following methodologies are used to enhance the learning experience of the students:

- **Class room teaching:** For class room teaching, lecture method is used with live examples. Wherever required,

teaching aids such as power point presentation, Chart presentation and educational videos are used.

- **Case Study Method:** Case study method is used to teach Commerce and B.B.A students in which prevailing problems related to the subject are analyzed, discussed and interpreted.
- **Language Lab:** For teaching language, the language lab has been developed which helps the students to improve their communication skills.
- **Seminar presentations:** Opportunities are given to the students to present the seminar on their interested topic which helps them to gain experiential learning.
- **Cells and Association:** Different cells like Entrepreneurship Development, Career Guidance, Women Council, Red Cross, CASH and subject related Associations like Kannada, Chanakya, Aristotle, Science, Commerce, and Admin were formed to develop soft and research skills, problem solving skills for improving the academic and non academic excellence. Entrepreneurship Development programme, Career guidance programme, Group discussion and seminars were conducted as an experiential learning technique.
- **Under Graduate Research Center (UGRC):** The research activities are conducted in UGRC to create research awareness.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://sdmchonavar.org/wp-content/uploads/2023/12/2.3.1-Teaching-Learning-Process-1.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

There are 52 teachers on roll and all of them have used ICT enabled tools for effective teaching. The college is equipped with ICT enabled tools such as LCD Projectors, internet facility, seminar hall with projector, language lab and Wi-Fi facility. When the situation demanded, all the teachers conducted online classes through different platforms like Google meet, Zoom. To help the students attending on-line classes, all the Lecturers have prepared the notes in their respective subjects and the same were

shared to the students through on-line modes including WhatsApp. Model questions and answers were also sent in PDF form. A YouTube channel was also created and some of the lectures were uploaded on YouTube for the convenience of the students. Internet facility is available in the library. E-Journals, Research Articles can be accessed through INFLIBNET and Web-Library. Ph.D thesis can be accessed through Shodha-Ganga website. There are three well equipped computer laboratories with 101 computers and licensed software, LAN and Wi-Fi facility.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

52

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

52

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

13

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

13

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The process of Internal Assessment (IA) test is conducted in accordance with Karnatak University guidelines.

- As per the Karnatak University guidelines, two IA tests are conducted in each semester. The first test is conducted in the 8th week and 2nd test in the 12th week of every semester. IA test is conducted for 20 marks each for one hour both for CBCS and NEP. Home Assignments are given for 10 marks to all the students except CBCS students as a part of Internal Assessment. Besides this, the seminars are given for 10 marks to NEP students.
- IA test question papers are set and examinations are conducted as per the University norms.
- Time table is prepared and displayed well in advance for the convenience of the students.
- Answer scripts of IA tests are given to the students for scrutiny and signature.

Marks Obtained in 1st and 2nd IA test are reduced to 10 marks (5+5) and consolidated IA marks sheet is prepared considering the IA test and Home Assignment marks. Such consolidated IA marks list is uploaded on the portal of University website for inclusion in these semester wise marks list.

File Description	Documents
Any additional information	View File
Link for additional information	https://sdmchonavar.org/wp-content/uploads/2023/12/2.5.1-Mechanism-of-Internal-Assessment-1.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

For conducting the Internal Assessment Test and resolving IA test related grievances, separate Examination committee is formed which will take such responsibility.

- At the college level, examination committee takes the responsibility of handling the issues and grievance relating to internal examination.
- To maintain transparency, the college strictly follows the University guidelines while conducting internal examination and evaluation process.
- After the Internal Examination, evaluated answer scripts

are shown to the students for the scrutiny and doubts of the students are clarified by the concerned faculty.

- Students who could not attend the scheduled IA test due to the genuine reasons like attending NCC and NSS camp, participation in co-curricular activities outside the campus are allowed to write internal examination on separate day at the department level. Such students report their grievance with necessary documents to the examination committee. After verifying their documents and grievances, the committee directs the concerned departments to conduct examination at the departmental level.

Internal Assessment marks sheet is given to the students for verification and signature and if they have any grievances, the same is resolved by the concerned teachers before uploading the same on the portal of University Website.

File Description	Documents
Any additional information	View File
Link for additional information	https://sdmchonavar.org/wp-content/uploads/2023/12/2.5.2-Mechanism-of-IA-related-grievance.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Course out come

I. B.A

On completion of B.A, students will be able to

1. Understand vocabulary, methodologies, tools, analysis of social science, impact of government policies and art of Social Science Modeling
2. Apply theories and concepts to our real life.

II. B.Sc and M.Sc.

On completion of B.Sc and M.Sc. students will be able to

1. Understand the core fundamentals of basic science in day

today applications.

2. Develop the skills in handling scientific instruments in laboratory.

III. B.Com and M.Com

On completion of B.Com and M.Com, students will be able to

1. Maintain different books of accounts and financial statements required for sole proprietors and

other business organizations

2. Understand the basics of Marketing, Costing, Financial Service, Auditing, IT, Banking, Financial and HRM.

IV. B.B.A

After completing BBA course, students will be

1. Able to understand the basic accounting process and preparation of financial statements.
2. Able to acquire the basic knowledge required for application of tools for decision making.

V. BCA

After completing BCA, students will be able to Understand

1. Various concepts of programming language, skill to write program code, execution

of program.

Basic knowledge of digital electronics circuit and its level.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://sdmchonavar.org/wp-content/uploads/2023/12/2.6.1-co.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of POs, PSOs and COs are evaluated in the following ways:

Programme Outcomes (POs):

Programme Outcome measures the level of skill, knowledge, competencies and expertise possessed by the students. POs are evaluated on the basis of students performance in their placement, no of students passed in competitive examination and are measured through their performance in interview, group discussion and number of students selected for different posts.

Programmes Specific Outcome of B.Sc.:

Acquire knowledge on the fundamentals of

Course Outcome(Cos): The attainment of course outcome is evaluated through continuous evaluation system which consists of IA test and semester end examination. IA test is conducted for 20 marks and semester examination is conducted for 80 marks. Out of 20 marks, 10 marks is earmark for test and 10 marks for home assignment. Marks obtained in IA tests are consolidated and the same is uploaded on the portal of the University Website. Thus students of various courses are measured in terms of outcome in each course and quality of academic outcome is measured through percentage of marks expressed in ranks, distinction first class, second class or pass class.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://sdmchonavar.org/wp-content/uploads/2023/12/2.6.2-po.pdf

2.6.3 - Pass percentage of Students during the year**2.6.3.1 - Total number of final year students who passed the university examination during the year**

325

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://sdmchonavar.org/wp-content/uploads/2023/12/2.6.3.1-Total-number-of-final-year-students-who-passed-theuniversity-examination.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://sdmchonavar.org/wp-content/uploads/2023/12/2.7Student-Satisfaction-Survey.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

2

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Planning and Research Committee has been formed to provide conducive environment for the promotion of innovation and incubation.

Functions

- To inculcate awareness on academic research.
- To motivate the faculty to organize and present research papers in workshop/seminars/conferences at national and international level.
- To provide necessary support for documentation and for obtaining the patent.
- To gather information pertaining to various funding agencies and major/minor research projects.

The institute has created an ecosystem for Research and Innovation, the details are as under:

Promoting Innovation: The College has an Entrepreneurship Development Cell (EDC) for promoting entrepreneurship activities, under which various training programmes were conducted.

Undergraduate Research Center (UGRC): UGRC is the unique research center with separate well-equipped laboratories to carry out basic research in the field of Physics, Chemistry and Life science. The Students conducted projects on i) Terminalia bellirica -fruit shell extract as corrosion inhibitor on mild steel ii) Synthesis and Photophysical properties of new class of 2, 5- disubstituted 1,3,4-Oxadiazole derivatives. Filed study involves collection of data, observation and interviewing.

Collaborations and MOUs: The College has signed three Collaborations and six MOUs with industries and educational training institute to promote real-time project development.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sdmchonavar.org/wp-content/uploads/2023/12/3.2.1.-Any-Additional-Information-2022-23.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

02

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year	
3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year	
02	
File Description	Documents
URL to the research page on HEI website	https://sdmchonavar.org/wp-content/uploads/2023/12/3.1.2.-3.3.1.-Additional-inf-Research-Guide-2022-23.pdf
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File
3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year	
3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year	
15	
File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File
3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year	
3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year	
03	
File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Our institution is organizing and participating in extension activities and outreach programmes to promote the institutional community neighborhood to sensitize students towards community needs.

The college runs NSS, NCC, Rover and Ranger, Youth Red Cross, LEO Club and Rotaract Club.

The objectives of various cells are to

- Identify the needs and problems of the community
- Inculcate sense of social and civic responsibility
- Develop leadership skills and democratic mindset.
- Improve preparedness for crises and natural disasters.
- Practice national integration and social harmony

The organisers of various cells inculcate awareness and goodness through various programmes like Swachha Bharat Andolan, Ghar Ghar Tirangaa, Addiction Free India, Each One Plant One, Campus Cleaning, Ajadi Ka Amrut Mahotsava Jata, College Campus - a Plastic Free Zone, Eye and Blood Donation Awareness Programme, women empowerment activities. All these activities have a positive impact on the students and have developed student-community relationship, leadership skill and self-confidence.

The NSS unit conducted a special seven-day rural camp in a Vandoor village, during which the NSS volunteers engaged in a variety of activities such as cleanliness, road construction, shramadan, social interaction, invited talks on various issues. All outreach programmes were promoted through social media.

File Description	Documents
Paste link for additional information	https://sdmchonavar.org/wp-content/uploads/2023/12/3.4.1.-Additional-Information-2022-23.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from

government / government recognized bodies during the year**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

03

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

11

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

1121

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

06

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

06

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College accommodates students studying in UG and PG.

The campus is spread over 50 acres of land which facilitates excellent infrastructure for teaching-learning process, career progression and higher education. The campus' main building accommodates the management office, a principal chamber, an administrative office , an examination section, a seminar hall , eighteen classrooms , eleven laboratories , a language lab , one common staff room, six departmental staff rooms, two reading rooms , a central library , a Girls waiting room, an open air theater , eight washrooms , an NSS room , an NCC room , an IQAC Room.

The campus also accommodates a ladies hostel , a canteen , Dr M P Karki Institute of Excellence and Research having four laboratories, a Classroom and one office room , an Indoor Stadium, a multi-gym , a CEO Chamber , a students' co-operative society and a playground with 8 lane 400m standard track.

UG and PG departments have nine ICT enabled class rooms with an LCD projector to integrate technology in teaching with class room practices.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sdmchonavar.org/wp-content/uploads/2023/12/4.1.1-Infrastructure-facility.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sports/Games: Various sports facilities are provided to the students within the campus focusing sports as one of the extracurricular activities. The college is committed to create a balanced atmosphere of academic, cultural and sports activities for the overall personality development of the students.

The College caters to the needs of all major outdoor sports events with standard court and 8 lanes 400 m track.

The playground provides the following facilities:

- Cricket ground with all safety measures like elbow guard, thigh pads, abdomen guards and first aid kit.
- Volleyball ,Throw ball and,Kabaddi courts. In addition to these, the students are trained to take up field events like Javelin-throw, Shot-put, Hammer throw, Discus-throw by providing them with necessary sports equipment.
- A fully furnished indoor game-hall is utilized to playShuttle badminton, Table Tennis, Chess and Carom. The indoor game hall and the multi-gym are open to the usage of the students and public in general.
- The College also encourages students to participate in various cultural and literary activities and make the students excel in their fields of interest. The college conducts various cultural activities like Annual day, Fresher’s day and Talents day in which students exhibit their talents.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sdmchonavar.org/wp-content/uploads/2023/12/4.1.2-Sports-and-Culture.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

11

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sdmchonavar.org/wp-content/uploads/2023/12/4.1.2-ICT-enabled-classroom.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

43.14

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

SDMCHNR Library boasts an impressive collection, housing over 11,840 high-quality reference books, 12,468 titles, totaling more than 34,000 books, including 540 rare editions. The library also holds 93 encyclopedias and dictionaries, 183 project reports, 10 periodicals, and 12 journals, encompassing diverse subjects. Embracing technological advancements, the library caters to user needs through various upgrades such as CCTV surveillance, the implementation of the KOHA Library Management System, digital displays, and internet access points. Services like the Digital Library, Current Awareness Service, and Reprography Services further enhance the user experience.

The institute promotes reading through initiatives like the Book

Bank Scheme, issuing additional books to students annually, and incentivizes library usage with the Best Library User Award. Utilizing both manual and digital approaches, the library efficiently manages its operations. Books are organized using the Dewey Decimal Classification Scheme, overseen by a dedicated library committee ensuring smooth functionality and resource allocation.

Facilities like INFLIBNET grant staff access to e-resources, while students navigate through OPAC and Web-OPAC for book statuses, whether on-site or remotely. Additionally, N-list components like ShodhGanga offer selected e-content. The library's comprehensive upgrade encompasses both manual and digital facets, making it a hub for academic resources and technological integration.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://sdmchonavar.org/wp-content/uploads/2023/12/4.2.1-library-bills.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.07

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

108

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College provides a range of IT facilities to help students and faculty to increase the effectiveness of teaching-learning process. It helps both faculty and students to provide and receive modern and updated method of education with their studies. This includes extensive provision of computer and Internet facilities. The students have free access to computers and internet in the library which helps them to collect more information and collect study materials from different sources for working on projects and seminars. PG Department classrooms are furnished with ICT facility to enable teachers and students to have access to IT supported teaching-learning methods. These IT supported facilities are regularly updated. The College office uses LAN facility and software for admission of students and fee collection. These IT facilities are updated annually.

The updated e-Lib software is used in the library as it has computers with internet facility. The Computer Science and BCA departments have adequate number of computers and LCD projectors with internet facility.

The Botany department and two UG classrooms have the LCD facilities. Dr.M.P.Karki institute of excellence has also enough number of computers for the research work.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sdmchonavar.org/wp-content/uploads/2023/12/4.3.1-and-4.3.3-Internet-Bills.pdf

4.3.2 - Number of Computers

138

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

26.36

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College takes direct initiative in the maintenance and upkeep of infrastructure and support facilities. The Manager, Financial Administrator and Office superintendent monitor the quality of maintenance of infrastructure and equipments. The custodians of the equipment frequently examine them for timely maintenance and repairs to ensure performance and accuracy. The class rooms are well maintained by the concerned authority.

Laboratory

Equipments are inspected by lab in-charge teachers, before the commencement of practical classes and examinations. User register and logbooks are maintained and the instruments are used under the supervision and guidance of the teachers. Maintenance fund procured from the management is utilized for the upkeep of specified items.

Computers

The College has an AMC (Annual Maintenance Contract) holder to oversee the maintenance of the Computer Systems.

Sports

All Sports amenities are under the supervision of Assistant Director of Physical Education. The sports-room houses sports utilities. Time is allotted to students for using Gym. The maintenance of the courts is done regularly. Common facilities like play ground, and multipurpose indoor sports facilities, are provided to the sister-institutions on prior request.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sdmchonavar.org/wp-content/uploads/2023/12/2022-23-stock-list.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

651

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

65

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to Institutional website	https://sdmchonavar.org/wp-content/uploads/2023/12/5.1.3-Capacity-building-Revised-final.pdf
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

172

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

172

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

<p>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</p>	<p>A. All of the above</p>
--	-----------------------------------

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

15

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

113

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

34

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The class representatives are elected in each class and those elected representatives further elect the secretaries for the students' union. The representatives of the students' union provide active assistance and guidance to conduct various activities throughout the academic year. The participation of students in such activities will cultivate leadership skills, self-discipline, and decision making ability. The union meeting headed by the principal prepare the year wise calendar of activity along with the improvement mechanism in placement, anti ragging and grievance committees. The students' union activities are inaugurated at the beginning of the academic year. Various competitions are conducted regularly like essay, debate, singing, quiz, spot photography, collage to develop the spirit of competitiveness. There are selection processes to send the students to represent our college in Zonal level and inter zonal level youth fest competitions. There is a representation of students in various committees and associations like English Literary Club, Science, Geography, Commerce, ADMIN, NSS, Kannada association, Chanakya economic forum, Women's counselor cell, Bio club, CASH, NCC Rangers and Rovers. Hostel committee will take care of various requisites of hostel. By the students participation an ecosystem is developed and students will get exposure of social and corporate atmosphere.

File Description	Documents
Paste link for additional information	https://sdmchonavar.org/wp-content/uploads/2023/12/5.3.2-Students-Representatives-Final.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

41

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institution has a registered Alumni Association under the name M.P.E.Society's Poorva Vidyarthi Sangh, bearing the Reg.No.DRUK/SOR/215/2018-19, Dated: 17-01-2019, which offers life time membership to Alumni. Present office bearers of this association are Mr. Vijay Kamath (President), Mr. Umesh Naik (VicePresident), Mr. D.L. Hebbar (Secretary), Mr. Vinod Redkar (Treasurer). The Association meetings are conducted frequently in order to discuss ongoing events like funding, development, guidance towards the betterment of the institution, and the suggestions put forward by this association are well considered by the institution. Department of Commerce in association with Commerce Alumni organized International Conference held on 11th

and 12th December 2022. The Annual General Body Meeting is conducted in the month of December.

File Description	Documents
Paste link for additional information	https://sdmchonavar.org/wp-content/uploads/2023/12/Alumini-additional-information-compressed.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institution has a vision to make the emerging younger minds accomplished and functional thereby making the society lead life of contentment. Potent and resolute steps have been taken as a mission to fulfil this humane vision. The institution has six decades of spectacular narrative to its credit; it has been learning from the blemishes and extended its mission over the years. The Malnad Progressive Education Society, founded by the philanthropists of those years, has continued the good work with the recognized social workers on board. The institution formed under the cooperative act has aimed at implementing the democratic principles in letter and spirit. The periodic elections are held to elect the managing body of the college. This Managing Body has assumed the responsibility of providing basic infrastructure to the institution with the help of government and society at large. The governance, the principal and the teachers being the part of it, has a success story at its credit. New courses are being introduced to cater to the contemporary needs of society. The teachers are trained to hone their skills. They also hold the responsibility of various committees which are the part of administrative system in the college.

File Description	Documents
Paste link for additional information	https://sdmchonavar.org/wp-content/uploads/2023/12/6.1.1GC-List-and-Meeting.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The stratified system of administration can be broadly divided between academic and administrative. The college is an aided institution; MPE Society is an elective cooperative body and runs the college with the aid of the government. There are three levels in the institution. The general body consists of all the shareholders. The general body elects the governing council, which forms the executive council. There is one teacher representative in the governing council and the principal acts as a bridge between the managing body of the society and the staff. The executive committee headed by the president, holds periodic meetings with the principal and staff of the college, wherein there are free and fair discussions. The principal is the administrative head of the college who is authorized to execute the rules and regulations related to the academics and others framed by the government, university and the managing body of the college. The head of each department further implement the decisions with his/her juniors' to assistance. Besides this, there are various committees for the smooth functioning of various programs. In office, the hierarchy goes down from the superintendent to the peon. Thus the powers have been decentralized both in academic and administrative spheres.

File Description	Documents
Paste link for additional information	https://sdmchonavar.org/wp-content/uploads/2023/12/6.1.2-Staff-meet-and-Responsibilities.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Part of the communication process like telecommunications, broadcast media, intelligent building, management systems, audio visual processing and transmission systems, network-based control and monitoring functions etc. are handled by using the information and Communications Technology (ICT). It has also been observed with practicality in the college that ICT is an extended synonym for information technology, as its scope in some ways is broader. The concept has been put into practice in our college. It has 09 ICT enabled classrooms that help students to get quality education. It has been observed that the ICT in education is the mode of education that will support, enhance, and optimize the delivery of various kinds of information. It has also been observed that ICT classrooms have improved the engagement of students in their studies as these provide different opportunities to make learning more enjoyable as the lessons are taught in new ways in recent time students were encouraged to do a seminar using ICT as it is part of their curriculum For instance, taking students on virtual field trips and using other learning resources. Furthermore, technology has led to the more active participation in the learning process which otherwise might be hard to achieve only through the traditional teaching methods.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://sdmchonavar.org/wp-content/uploads/2023/12/6.2.1-Organogram-ICT-Seminar.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

With the permission of the state government, permanent teaching and non-teaching staffs were appointed. The UGC and Government norms are followed in these recruitments. The recruitments include the designation of posts like attender, peon, clerk, superintendent and Assistant professor. There will be promotions for these staff considering the service and qualification. The heads of different departments will submit the vacancy position in their respective department to the principal who in turn send the proposal for the same to the management. For making such appointments, the vacancy positions will be advertised in two

leading newspapers and also on the social media while giving enough time for the candidates to apply. The short listed candidates are called for the interview. The interview committee which includes subject experts, principal, management office bearers will select the suitable candidates after taking their performance into consideration in the interview. The appointment order will be issued finally to the selected candidates. The efficiency in service of all is monitored continuously as a separate service book of permanent staff is maintained in the office. Whereas the recruitment of the teaching and non-teaching staffs on temporary basis is done by the management.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://sdmchonavar.org/wp-content/uploads/2023/12/6.2.2-Organogram-and-recruitment-notice.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching

1. Provident Fund for all Full time teachers who have put in one year of service.
2. Salary to the Full time teachers even during the vacation
3. On Duty (OD) facility to participate in state, national and international level seminars, refresher course and Other faculty development programmes.
4. Teachers availed books from the library
5. Internet facility has been provided in a few departments and all can access to internet in library
6. Financial aid to teachers of all departments to conduct the minor research projects on various topics
7. Teachers are facilitated in Guruvandana programme on teachers day for their academic and co-curricular achievements
8. Onetime bonus was declared by the management to honour the management teaching staff for their extensive work during the 4th cycle of NAAC

Non-Teaching

1. Provident Fund for the staff appointed by the management.
2. Salary during vacation even to the temporary staff
3. Library and internet facilities for all.
4. Free uniforms to menial staff
5. Onetime bonus was declared by the management to honour the management non-teaching staff for their extensive work during the 4th cycle of NAAC

File Description	Documents
Paste link for additional information	https://sdmchonavar.org/wp-content/uploads/2023/12/6.3.1-Welfare-measuresODPf.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

11

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The management appointed lecturers have been prepared the self-appraisal form (AGP). The Principal of the institution evaluated the performance of the non- teaching staff. The institution has taken many steps to measure the performance of the teachers. At the end of every academic year, students' feedback has been taken to evaluate the performance of the teaching staff. The final year students have given feedback online. Initially the students were explained about the process of giving feedback for their respective teachers. The students of the final year have given feedback on their respective teachers in time on teaching skills, completion of syllabus, their level of satisfaction. The teachers were made to know their performance indirectly based upon this feedback; they have also been given some suggestions to improve their teaching skill. Besides this, all UGC pay scale staff have prepared Self-appraisal form (AGP) during the year staff regularly and he also oversees the performance appraisal of the teaching staff from time to time. The managing body of the college is regularly informed of the performance appraisal of the staff orally and also in writing if the need be.

File Description	Documents
Paste link for additional information	https://sdmchonavar.org/wp-content/uploads/2023/12/6.3.5-Promotional-guidelines.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

1. The Process of Auditing is done in the college every year.
2. Accounts are maintained throughout the financial year.
3. The auditor is appointed once in every 5 years.
4. The college has maintained transparency in auditing.
5. The Current financial year considered for the Appraisal in the present report is 1/4/2022 to 31/3/2023.
6. CA Vinayak Shridhar Hegde and his team from CA office Kumta have been assigned auditing process of 2022-23. The team has successfully conducted the process of auditing issued by the institute of chartered accountants of India.
7. College has provided the information and explanation to the best of the knowledge and beliefs to audit team which were necessary for audit.
8. Audit team has given the opinion that proper books of account as required by law have been kept by entity.
9. The balance sheet, Income and expenditure comply with the accounting standards applicable to non - corporate entities issued by the chartered Accountants of India.
10. Audit team reported that the institution has successfully maintained proper books of account as required by the law without indulging in any malpractice.

File Description	Documents
Paste link for additional information	https://sdmchonavar.org/wp-content/uploads/2023/12/6.4.1-Audit-reports-of-College-Management.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

18.03

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

For the optimum utilization of resources mobilization of funds are necessary. The institution has implemented a project "Vidyanjeevini"; funds are collected from the alumni and the donors through this project. The institution has also planned to use the fund for the mid-day meals program for students and to bear the educational expenses of poor and underprivileged students. There is an alumni association which helps the managing body of the college in raising funds. It also plans some developmental projects in the campus. The student's co-operative society provides the stationery at subsidized rates. There are some donations in the form of endowment towards the scholarship and cash prize for students. Donations are also given in the form of books and computers. There is individual Departments receiving the financial aid for the activities. The forest Department and NSS unit have helped to maintain greenery in the campus. For providing infrastructure, salaries for teaching and non-teaching staff and maintenance, the developmental fees are collected from the students at the time of admissions. The college is a grant in aid institution and hence the salary of the permanent staff is given by the government.

File Description	Documents
Paste link for additional information	https://sdmchonavar.org/wp-content/uploads/2023/12/6.4.3-Consumer-Co-op.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has initiated various developmental programs to enhance the quality of teaching and learning in the institution. The training programs have been conducted to enhance the aptitude skills as far as competitive exams are concerned. A computer center with 42 computers has been established on the campus, wherein the training has imparted to the students. A new software has been installed in the library. An international seminar has been conducted to provide forum for the teachers as well as students to present their research papers. The Audio visual hall and the open air theatre have been renovated to facilitate curricular and co curricular activities among the students. The UGRC has carried out the basic research work with the participation of students in order to inculcate research skills and experiment skills in them. The IQAC has adopted the best practice to cultivate graduate attributes among the students. The feedback collected from the Faculty, Students, Alumni and Parents help the continuous improvement in the curriculum. It has encouraged to set up and use PPT, LCD and other ICT aids in teaching. The faculty exchange programs were held with the Dr A.V. Baliga college of Arts and Science Kumta during the academic year.

File Description	Documents
Paste link for additional information	https://sdmchonavar.org/wp-content/uploads/2023/12/6.5.1library-software-pics-seminars-ICT-Classrooms.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC has established in the institution as per the NAAC guidelines. The College has strived continuously to improve its quality in academic and non-academic aspects under IQAC. The teachers have been encouraged to use the ICT tools in their teaching. The feedback from the students, the teachers, the alumni and the management of the institution has been collected, the outcome of which has been used to improve the quality of the different stake holders. The academic challenges have been met through the online classes on the platforms like Zoom and Google meet. IQAC meets periodically and discusses about the major decisions pertaining to infrastructure, FDP, research activities.

It has implemented its decisions by organizing seminars and special lectures. These meetings helped in reviewing our strength and it has ensured the institutionalization of quality assurance process.

File Description	Documents
Paste link for additional information	https://sdmchonavar.org/wp-content/uploads/2023/12/6.5.2-Action-taken-report-ICT-tools-seminars-feedback.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://sdmchonavar.org/wp-content/uploads/2023/12/6.5.3-NIRF-Aishee.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our Institution stands as a beacon of commitment to gender equity, implementing various initiatives to foster an inclusive environment. The institution has instituted key bodies like the CASH, anti-ragging cell and women's counsellor cell, serving as vigilant custodians of gender equity. These bodies actively organize diverse programs aimed at ensuring the safety, security, and counselling support for our female students.

On November 22, 2022, CASH and the women's counselor cell, in collaboration with the Lions Club of Honnavar, organized a lecture on 'Diabetes and Adolescence Problems.' Dr. Veena S. Bhat, a distinguished gynecologist from Nayana Hospital, Bhadravati, addressed our female students and staff, providing valuable insights.

Continuing our dedication to inclusivity, on November 25, 2022, the college conducted a lecture highlighting the lives of transgender individuals. Smt. Chandani from Bangalore shared experiences within society, complemented by a thought-provoking documentary.

"Empower Her" program was conducted on May 22, 2023. Rtn. Dr. Mahima Dand delivered a talk on women's health and hygiene, and entrepreneur Mrs. Sumangala was felicitated.

In terms of infrastructure, the college has implemented facilities such as a ladies hostel, girls' waiting room, reading room, a separate girls' section in the canteen, and comprehensive CCTV surveillance across the campus.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://sdmchonavar.org/wp-content/uploads/2023/12/7.1.1-gender-equity.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/

B. Any 3 of the above

power efficient equipment	
File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File
<p>7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management</p> <p>Our institution continued its robust waste management practices. Across classrooms, staff rooms, and laboratories, strategically placed dust bins facilitated the collection of solid waste. Students, including NSS volunteers and association members, actively participated in scheduled drives, conscientiously collecting plastic bottles, cups, and other disposables. Daily waste collection by Pattan Panchayat workers remained efficient, supplemented by special campus cleaning programs on occasions like Gandhi Jayanti.</p> <p>Every Saturday, students took part in rotational campus cleaning, reinforcing a sense of collective responsibility. The institution sustained its agreement with Pattan panchayat for the systematic disposal of non-degradable waste. Bio-degradable waste found purpose in the creation of Bio-fertilizer, applied to the Green Graduation area using the pipe compost method, with Botany students and faculty actively engaged.</p> <p>Electronic waste was responsibly managed through an ongoing collaboration with SOGO Synergy Pvt. Ltd., as established in the Memorandum of Understanding signed on October 5, 2021. E-wastes were systematically disposed of through this partnership.</p> <p>The institution maintained a separate drainage system for the proper disposal of liquid waste generated in the chemistry lab and food court. These initiatives underscore the institution's unwavering commitment to sustainability, community involvement, and the practical integration of academic knowledge into environmentally conscious actions.</p>	

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	A. Any 4 or all of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping 	B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the	A. Any 4 or all of the above

following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our institution has undertaken commendable initiatives to foster an inclusive environment, promoting tolerance and harmony across cultural, regional, linguistic, communal, socioeconomic, and other diversities.

An Eye Donation Awareness Programme on September 29, 2022, organized by the Red cross in collaboration with the Student Union, Taluk Health Department and Lions Club of Honnavar, saw the active participation of 150 students. The procession to Taluk Hospital featured Dr. Akarshita addressing the importance of eye donation, concluded with 50 students voluntarily signing up to donate their eyes.

The 'Masada Sangeeta' program on December 17, 2022, showcased classical performances by renowned artists, engaging interested staff, management members, and the public of Honavar.

Talent recognition continued with the annual 'Prathibhotsava' on March 26, 2022, where achievers in academics and extracurricular activities were honored. The convention of organizing BCA, B.Com, and BBA fests, Science Fest, Beach Cleaning, Blood Donation Camps, and the Annual Social Gathering further demonstrated our commitment to holistic development.

A special rural camp conducted by the NSS Unit from June 4 to June 10, 2022, exemplified our dedication to community service, engaging volunteers in various social and cultural activities in Vandoor Village.

These initiatives collectively reflect our institution's proactive steps in fostering inclusivity and embracing diversity, nurturing an environment.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

In the academic year 2022-23, our institution continued to

prioritize the cultivation of a sense of nationalism and civic responsibility among students and staff. The day starts with a collective singing of the national anthem, fostering a spirit of patriotism. Democratic values were instilled through student representative elections at the beginning of the academic year, culminating in an oath-taking ceremony to establish the 'Student Council.'

Constitution Day and voter's literacy campaigns were conducted annually to impart essential civic values. Encouraging active participation, students were motivated to join organizations such as NCC, NSS, Red-Cross, Leo-Club, Rotaract Club, fostering leadership qualities.

National festivals like Independence Day, Republic Day, Gandhi Jayanti, and National Youth Day were celebrated with enthusiasm. Special observances, such as Naval Day by NCC Naval wing students on December 4th, added diversity to the cultural calendar. Weekly campus clean-ups were implemented, instilling a sense of civic responsibility among students.

Participation in events like 'Voters Literacy Awareness' processions and the Anti-Drug Day Jatha on August 1, 2022, in collaboration with the Taluka administration and Rotaract Club, showcased the institution's commitment to societal well-being. Through these initiatives, our institution continued to foster holistic development and instill the values of responsible citizenship in its students.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://sdmchonavar.org/wp-content/uploads/2023/12/7.1.8-inclusive-1.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for

D. Any 1 of the above

students, teachers, administrators
and other staff 4. Annual awareness
programmes on Code of Conduct are
organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

On June 5, World Environment Day, diverse saplings were planted. Yogasanas were showcased by students on International Yoga Day, June 21. 125th Birth Anniversary of Netaji Subhas Chandra Bose on June 24 was duly commemorated. On July 11, Chanakya - The Economic Forum observed World Population Day. International Sanskrit Day on August 12 was observed. Partition Horrors Remembrance Day on August 14 showcased India's independence struggle's video clips. Independence Day featured celebrations of 'Azadika Amrith Mahotsav,' including a guest lecture on the Indian economy. Ganesha idol was installed on August 31, Lord Ganesha Festival. Teacher's Day on September 5 saw celebrations under the student union. Hindi Diwas, Engineers Day, International Day of Democracy, and International Beach Clean-up Day in September were observed. Gandhi Jayanti featured campus cleaning activity. Valmiki Jayanti on October 9 was observed with floral tributes. Kannada Rajyotsava on November 1 featured the 'Koti Kanta Gayana' program, and Kanakadas Jayanti on November 11 included floral tributes. Swami Vivekananda Jayanti and National Voter's Day on January 12 and 25, were observed. Republic Day featured the hoisting of the flag, march-past. On April 14, homage was paid to the architect of the Indian Constitution, Dr. B. R Ambedkar, on his Jayanti.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title: Computer Knowledge Initiative

Objectives: Develop practical computer skills, boost technological proficiency, and integrate specialized courses alongside regular academics.

Context: Launched in January 2023, the Computer Lab, equipped with 42 computers donated by UL India Private Limited, addresses the technological gap in rural Karnataka.

Practice: A dedicated instructor guides students through MSOffice and Tally courses, offered at a nominal fee. This initiative enhances skills alongside regular classes, fostering practical knowledge.

Success Evidence: Examinations validate proficiency, and certificates recognize achievements. The lab's impact is seen in the active engagement of numerous students.

Challenges and Resources: Identify and mobilize necessary resources for continuous improvement.

Title: Cultural Preservation through Music Programs

Objectives: Safeguard local music traditions, involve students in cultural activities, and establish partnerships with organizations like SPICMACAY.

Context: The college music department prioritizes cultural preservation, fostering students' connection with their heritage through music.

Practice: Sangeeta Koumudi Pravesha exams encourage musical skills; Masada Sangeeta programs showcase traditional music, fostering community enjoyment. SPICMACAY collaborations facilitate cultural exchange.

Evidence of Success: Growing Sangeeta Koumudi Pravesha participation signals increased interest. Consistent Masada Sangeeta events demonstrate a commitment to cultural activities. SPICMACAY collaborations enhance campus culture.

Challenges and Resources: Limited resources hinder large-scale events. Needed resources and Financial support for events and artist engagements.

File Description	Documents
Best practices in the Institutional website	https://sdmchonavar.org/index.php/best-practice-2022-23/
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our college Library has an impressive collection, housing over 11,840 high-quality reference books, 12,468 titles, totaling more than 34,000 books, including 540 rare editions. The library also holds 93 encyclopedias and dictionaries, 183 project reports, 10 periodicals, and 12 journals, encompassing diverse subjects. Having technological advancements, the library caters to the user needs through various upgrades such as CCTV surveillance, the implementation of the KOHA Library Management System, digital displays, and internet access points. Services like the Digital Library, Current Awareness Service, and Reprography Services further enhance the user experience.

The institute promotes reading through initiatives like the Book Bank Scheme, issuing additional books to students annually, and incentivizing the library usage with the Best Library User Award. Utilizing both manual and digital modes, the library efficiently manages its operations. Books are arranged using the Dewey Decimal Classification Scheme, overseen by a dedicated library committee ensuring smooth functionality and resource allocation.

Facilities like INFLIBNET have facilitated the staff to access e-resources, while students navigate through OPAC and Web-OPAC for book statuses, through on-site or remotely. Additionally, N-list components like Shodhaganga offer selected e-content. The library's comprehensive upgrade encompasses both manual and digital facets, making it a hub for academic resources and technological integration.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

In the upcoming academic year, our institution is poised to embark on a transformative journey with a series of strategic initiatives. First and foremost is the implementation of a Faculty Development Programme, following 'Train the Trainer' model for quantitative aptitude. This program aims to enhance the pedagogical skills of our educators, which ensures a more effective learning experience for the students in this subject.

There is a commitment to plan for the environmental sustainability and to expand green coverage on the campus. This initiative aligns with global efforts to combat climate change and create a more visually appealing and ecologically friendly learning environment. Complementing this, the introduction of rainwater harvesting systems underscores our dedication to responsible water management, which contributes to environmental conservation and sustainability.

Recognizing the importance of practical knowledge, the academic curriculum will be enriched with more hands-on experiences for science students. This approach aims to bridge the gap between theoretical concepts and real-world applications, fostering a deeper understanding and passion for scientific disciplines.

Collectively, these future plans signify a holistic approach to education, encompassing faculty development, environmental stewardship, and an enriched learning experience for students. Through these initiatives, our institution is committed to fostering a dynamic and sustainable educational environment in the coming academic year